TEMPLATE 2

To be used in conjunction with Client/Agency agreements where Agency will, as a part of the engagement, be receiving Personal Data (defined below) from the Client or its nominee.

AMENDMENT

THIS AMENDMENT (Í AmendmentÎ Ł made on the   day of   201

BETWEEN:

1.   **[xxx]**, a company incorporated in [xxx] under Registration Number [xxx] and whose registered office is at [xxx] **Agency**

2.   [**xxxx**], a company incorporated in [xxx] under Registration Number [xxx] whose registered office is at [xxx] **Client**

WHEREAS:

(A)   Agency has been engaged by Client to provide certain professional Services under the Agreement;

(B)   In order to supply all or part of the Services, Agency will be required to obtain and/or Process Personal Data on behalf of Client;

(C)   The parties have agreed that in consideration of Client   Agency to supply the Services, Client and Agency shall enter into this Amendment whose terms shall govern Agency   Processing of Personal Data on behalf of Client.

THE PARTIES AGREE AS FOLLO

(iv)

(i) ==Agency shall, at the request of Client, provide Client with all information necessary to Amendment and shall== allow for and contribute to audits and inspections conducted by or on behalf of Client.

(j) Where required to do so by the GDPR, Agency and, where applicable, Agency representative shall maintain written records of its Processing of Client Personal Data

> **Processing Records**

> (i) the name and contact details of:

>> (1) Agency and its sub-processors;

>> (2) Client;

>> (3) where applicable, the representatives of Client, Agency and its sub-processors, and Agency

> (ii) the categories of Processing carried out on behalf of Client;

> (iii) transfers of Client Personal Data to a third country or an international organisation, including the identification of that third country or international organisation and, where applicable, details of the suitable safeguards in place; and

> (iv) where possible, a general description of the technical and organisational security measures taken by Agency, its sub-processors and Client.

(k) Agency and its sub-processors and, where applicable, their representatives, shall make the Records avail00061035 594and its 6BDC q0.000008869 -0.00.;W*nBT/F4 10.4 Tf1 0 0 1